

# Application for Employment



**Weaver Leather LLC**  
 PO Box 68  
 Mount Hope, OH 44660  
 330-674-7548

Please Print

Weaver Leather is an equal opportunity employer. Equal access to programs, services and employment is available to all persons.

Position(s) applied for \_\_\_\_\_ Date of application \_\_\_\_/\_\_\_\_/\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip Code

Telephone #(\_\_\_\_) \_\_\_\_\_ Cellular/Other #(\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_

Referral source (How did you hear about us?) \_\_\_\_\_

If you are under 18 and it is required, can you furnish a work permit? .....  Yes  No

If NO, please explain \_\_\_\_\_

Have you ever been employed here before? If YES, give dates and positions: \_\_\_\_\_  Yes  No

Are you legally eligible for employment in this country?.....  Yes  No

Date available for work: \_\_\_\_/\_\_\_\_/\_\_\_\_ What is your desired salary range?..... \$ \_\_\_\_\_

Type of employment desired:.....  Full-Time  Part-Time  Seasonal

Driver's license number required if driving may be required in the job for which you are applying: \_\_\_\_\_ State \_\_\_\_\_

Have you ever been convicted of a misdemeanor offense involving theft, fraud or other dishonesty, or a felony which has not been expunged or sealed by a court?.....  Yes  No

If YES, set forth the nature and dates of the conviction, and date of release from prison: \_\_\_\_\_

\* CONVICTION WILL NOT NECESSARILY DISQUALIFY YOU FROM EMPLOYMENT. FACTORS SUCH AS AGE AND TIME OF OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION AND REHABILITATION WILL BE TAKEN INTO ACCOUNT. USE ADDITIONAL PAGES IF NECESSARY.

## Employment History

Starting with your most recent employer, provide the following information.

Employer _____ Telephone # _____	Dates employed: _____/_____/____ to _____/_____/____
Street Address _____ City _____ State _____ Zip Code _____	<b>Compensation (Starting)</b>
Starting job title/final job title _____	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Immediate supervisor and title (for most recent position held) _____	Commission/Bonus/Other Compensation \$ _____
Why did you leave? _____	<b>Compensation (Final)</b>
Summarize the type of work performed and job responsibilities. _____	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
	Commission/Bonus/Other Compensation \$ _____
Employer _____ Telephone # _____	Dates employed: _____/_____/____ to _____/_____/____
Street Address _____ City _____ State _____ Zip Code _____	<b>Compensation (Starting)</b>
Starting job title/final job title _____	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Immediate supervisor and title (for most recent position held) _____	Commission/Bonus/Other Compensation \$ _____
Why did you leave? _____	<b>Compensation (Final)</b>
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Immediate supervisor and title (for most recent position held) _____	Commission/Bonus/Other Compensation \$ _____
Why did you leave? _____	<b>Compensation (Final)</b>
Summarize the type of work performed and job responsibilities. _____	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
	Commission/Bonus/Other Compensation \$ _____

## Skills and Qualifications

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.

Computer Skills (Check appropriate boxes. Include software titles and years of experience.)

<input type="checkbox"/> Word Processing _____ Years: _____	<input type="checkbox"/> Email _____ Years: _____
<input type="checkbox"/> Spreadsheet _____ Years: _____	<input type="checkbox"/> Internet _____ Years: _____
<input type="checkbox"/> Presentation _____ Years: _____	<input type="checkbox"/> Other _____ Years: _____

## Educational Background

Starting with your most recent school attended, provide the following information.

School (include City & State)	Years Completed	Completed	GPA Class Rank	Major/Minor
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

## References

List names and telephone numbers of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Title	Relationship to You	Telephone	Email	# of Years Known
			( )		
			( )		
			( )		

## Social Security Number

SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ We will use this information only for employment purposes and make reasonable efforts to safeguard your privacy.

## Applicant Statement

I certify that all information I have provided in order to apply for and secure work with Weaver Leather is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application, or immediately discharge me from Weaver Leather's service, whenever it is discovered.

I expressly authorize, without reservation, Weaver Leather, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. If I have indicated on the preceding page that my present employer cannot be contacted, I understand Weaver Leather will not contact that employer unless further authorized by me.

I understand that Weaver Leather does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for 6 months. At the conclusion of that time, if I have not heard from Weaver Leather and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and Weaver Leather reserves the right to terminate my employment at any time, with or without cause and without prior notice. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of Weaver Leather is authorized to make any assurance to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by Weaver Leather's owner.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and the federal immigration laws require me to complete an I-9 Form in this regard.

### DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_